

COVID-19 Update

Date: March 18, 2020

#031820-7

To: ALL STAFF

Re: Mandatory Active Screening for COVID-19

Action required: Read the Memo.

Kerry's Place is conducting mandatory **Active Screening for COVID-19** at all our facilities including community, residential and office sites across Kerry's Place for visitors and staff.

Attached you will find the screening questionnaire along with guidance on how to respond, taken from the Ministry of Children, Community and Social Services.

Additionally, we will have a sign-in sheet for all visitors, which include a contact information and declaration signature. Contact information is needed for tracking purposes.

Protocol measures that will be included with the Active Screening for COVID-19:

- There will be a single entry point for all sites.
- ALL staff and visitors must fill out an Active Screening for COVID-19 for every shift/day.
- Provide reassurances to visitors that the information being collected is confidential and is to ensure compliance with the process.

These measures will be implemented effective March 18, 2020.

If you have any questions, please reach out to your Director or RED.

Kerry's Place Autism Services will continue to provide regular updates to our staff on the evolving COVID-19 outbreak.

General inquiries email IPAC@kerrysplace.org.