**Visitor Log**

**Today’s Date** (mm/dd/yyyy)**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Program/Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Name** (please print) | **Individual** **✓** | **Agency****Staff****✓** | **Other****Agency****Staff****✓** | **Visitor****✓** | **Phone Number** | **Reason for Visit** | **Active Screening Completed** **✓** | **Entry Permitted Y/N** | **Time In** | **Time Out** | **Reason for Denial** |
|  | [ ]  | [ ]  | [ ]  | [ ]  |  |  | [ ]  |  |  |  |  |
|  | [ ]  | [ ]  | [ ]  | [ ]  |  |  | [ ]  |  |  |  |  |
|  | [ ]  | [ ]  | [ ]  | [ ]  |  |  | [ ]  |  |  |  |  |
|  | [ ]  | [ ]  | [ ]  | [ ]  |  |  | [ ]  |  |  |  |  |
|  | [ ]  | [ ]  | [ ]  | [ ]  |  |  | [ ]  |  |  |  |  |
|  | [ ]  | [ ]  | [ ]  | [ ]  |  |  | [ ]  |  |  |  |  |
|  | [ ]  | [ ]  | [ ]  | [ ]  |  |  | [ ]  |  |  |  |  |
|  | [ ]  | [ ]  | [ ]  | [ ]  |  |  | [ ]  |  |  |  |  |
|  | [ ]  | [ ]  | [ ]  | [ ]  |  |  | [ ]  |  |  |  |  |
|  | [ ]  | [ ]  | [ ]  | [ ]  |  |  | [ ]  |  |  |  |  |
|  | [ ]  | [ ]  | [ ]  | [ ]  |  |  | [ ]  |  |  |  |  |
|  | [ ]  | [ ]  | [ ]  | [ ]  |  |  | [ ]  |  |  |  |  |
|  | [ ]  | [ ]  | [ ]  | [ ]  |  |  | [ ]  |  |  |  |  |
|  | [ ]  | [ ]  | [ ]  | [ ]  |  |  | [ ]  |  |  |  |  |
|  | [ ]  | [ ]  | [ ]  | [ ]  |  |  | [ ]  |  |  |  |  |
|  | [ ]  | [ ]  | [ ]  | [ ]  |  |  | [ ]  |  |  |  |  |
|  | [ ]  | [ ]  | [ ]  | [ ]  |  |  | [ ]  |  |  |  |  |
|  | [ ]  | [ ]  | [ ]  | [ ]  |  |  | [ ]  |  |  |  |  |
|  | [ ]  | [ ]  | [ ]  | [ ]  |  |  | [ ]  |  |  |  |  |
|  | [ ]  | [ ]  | [ ]  | [ ]  |  |  | [ ]  |  |  |  |  |